

## Step by step information Brazilian Visa IV (dd 25-10-2019)

*This whole process could take one to three months, so start early. Keep in mind that things might change (addresses, necessary documents etcetera). Also keep in mind you will have to pay during the different steps of this process.*

1. Start by making an appointment with the Brazilian consulate located in Amsterdam. On the website you will find a link to make the appointment: { HYPERLINK "http://amsterda.itamaraty.gov.br/en-us/vitem\_iv\_-\_undergraduate,\_master\_or\_doctorate\_student.xml" }

You will receive a confirmation of your appointment.

If you can't find the right page, this will help you:

- Select vistos (visa) and then visto
- You will then see an agenda on which day you want to have your appointment
- Enter contact information and confirm your appointment.
- After you finish, you will most likely receive an email. this email gives confirmation of your appointment

**Tip from a student: When going to the consulate, dress formally as a precaution.**

2. Go to the Brazilian consulate. They will explain which documents are required for the next appointment. These documents you will already find on the website: { HYPERLINK "http://amsterda.itamaraty.gov.br/en-us/vitem\_iv\_-\_undergraduate,\_master\_or\_doctorate\_student.xml" }

**Make sure they know you are going there for school/studying, not working as that will require a working contract etc. which will most likely not be relevant for an internship and could potentially give you problems.**

5. Probably the required documents are as follows, please check with the consulate.

1. An English VOG (Engelstalige verklaring omtrent goed gedrag).
2. An English birth certificate.
3. A letter of acceptance from your Brazilian university.
4. A legalized version of your proof of enrollment (the original English version of that College year).
5. Proof you have enough money for the months you are there (meaning roughly 700 euros for each month in the country).
6. Your passport (make sure this does not expire when you are in Brazil!!)
7. Two passport photos.
8. Filled in form from the website of the Brazilian consulate.
9. Planned departure -and return date.
10. Proof that your health insurance covers you in Brazil.

### 3. Explanation on the required documents.

#### 1. VOG

Before leaving the consulate, ask them to give you a declaration that you are applying for a certificate of good conduct. They will give you this. Make an appointment for an English VOG at your Birth city.

Come there with a filled in (and printed out) English VOG form and the declaration from the consulate. You may also ask for your English birth certificate while you are there and they will likely give this right at the appointment. It will also assist you with getting a bank account in Brazil and because the bureaucracy in Brazil is strict having the info on it could be useful.

You will receive the VOG by mail send to your registered address, as it is known to your birthcity.

#### 2. Sufficient fund for selfmaintenance

There are more ways you could show that you have the 700 euros for each month present.

The first:

Show you have the total amount of necessary euros on your bank account. Show this to the people of the embassy as a screenshot or a printed out overview of your bank account.

The second:

If you do not have or cannot get the total amount and have to borrow from DUO, show an overview (printed out) that you will receive a minimum of 700 from DUO for each month there. As insurance, you could print out the letters from DUO that verifies your loaning and changes.

#### 3. Proof of enrollment

Now comes the most annoying or most fun part of this visa process.

Begin by emailing your university with a request for your English proof of enrollment. They might suggest you print this out a PDF of this yourself, **but emphasize** that they have to send the original to you by mail. There is one original for each year you go to school and you need the one relevant for your year. After receiving the English original by mail, you will need it legalized.

There is one place in the Netherlands where this is possible: The DUO headquarters in Groningen

#### 4. Your letter of acceptance

Easiest to get. Mail your university for their letter of acceptance, get it through mail, print it out and... Voila.

#### 5. Form consulate

Fill in a form on the website of the Brazilian consulate. This will be in Portuguese, but I believe able to be switched to English. Fill in the form completely. If you have to disconnect from the form, do not worry because you can get a code to resume filling it in later.

## 6. Health (insurance)

If asked at the consulate, show a printed out version of your health coverage. You probably require additional insurance. On that note, read what kind of vaccinations you should have before leaving. For Brazil, recommended is hepatitis A, DTP and most importantly **Yellow fever**. These shots are given in one session, find out how much time leaving you must have the vaccination. If you are working with blood, it is recommended you get vaccinated for Hepatitis B, but because this could take a long time and need multiple sessions so start in time. Tip from a student: avoid street dogs and fresh water in Brazil to protect against Rabies and parasites.

**Make your second appointment with the consulate. Do this through the same link/procedure as I mentioned earlier.**

Take **all the gathered documents** with you to the appointment and show them to the officials. If you have doubts about anything, scan everything in and save it on a flashdrive so you are sure you really have everything.

They will take your passport for 1 to 2 weeks and then you can come collect the passport at the consulate. No appointment will be necessary for this.

Collect your passport at the consulate. The visa is one small paper in your passport and will show the amount of time it is valid. You will also receive another form necessary for registration with the federal police (you will unfortunately need to register with the federal police within 30 days of entering Brazil, you can read about this in my last entry). **Guard this document well.**

Congratulations on getting your visa!!!

### **Planning your trip by plane (tip from a student).**

Not to discourage you from your adventure, but plane tickets to Brazil are not cheap (a one-way flight costs between 600 to 1000+ euros). As a tip, keep your eyes out for special offers to Brazil. Because the Netherlands are quite far from Brazil, you will likely have to make a stop somewhere else in Europe. Making a stop somewhere else in Europe will make the trips cheaper, which as students you will definitely want.

For departure, try to land preferably before nightfall. The reason behind this, is that you will have a lot of valuable items on you (think computer, tablet, money, passport etc) and at nighttime muggers, thieves etc tend to hang out by the airport looking for students because they know this.

For return, try to fly before nighttime.